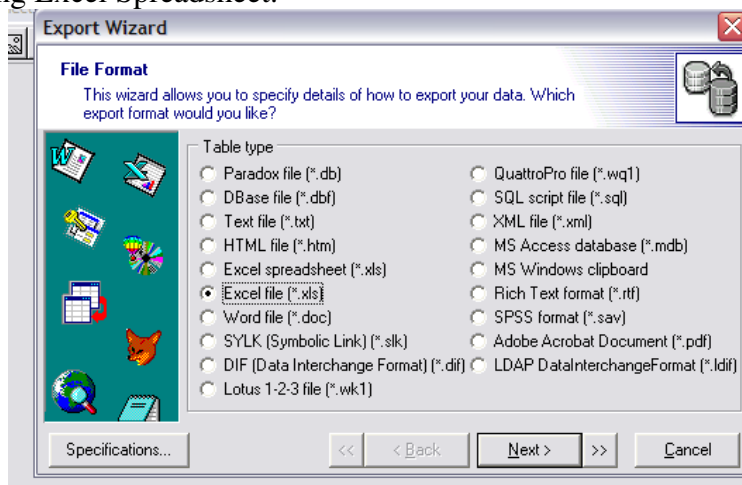


SQL - This SQL will provide you with a list that contains both the Member's Email & the Parent's Email

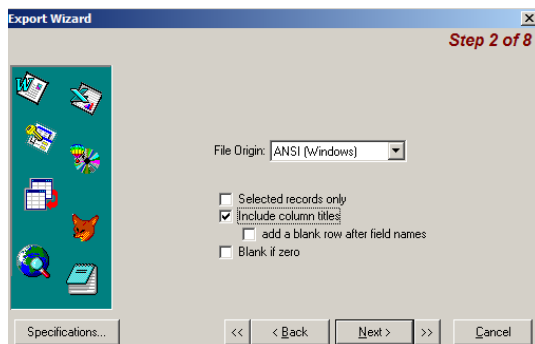
```
Select Youth2a.LastName, Youth2a.FirstName, Youth2a.Email, Youth2a.Category, Youth2a.Status,
Youth2b.LastName, Youth2b.FirstName, Youth2b.Email
From "Youth2a.db" Youth2a
Inner Join "Youth2bl.db" Youth2bl
On (Youth2a.MemberID = Youth2bl.MemberID)
Inner Join "Youth2b.db" Youth2b
On (Youth2bl.ParentID = Youth2b.ParentID)
Where Youth2a.Category IN ("M", "C")
And Youth2a.Status IN ("N", "R")
Order by Youth2a.LastName
```

Click “Run Query” and the results with display

Click “Export Query Results” and follow these steps: Select Excel file (*.xls), this one works better that selecting Excel Spreadsheet.



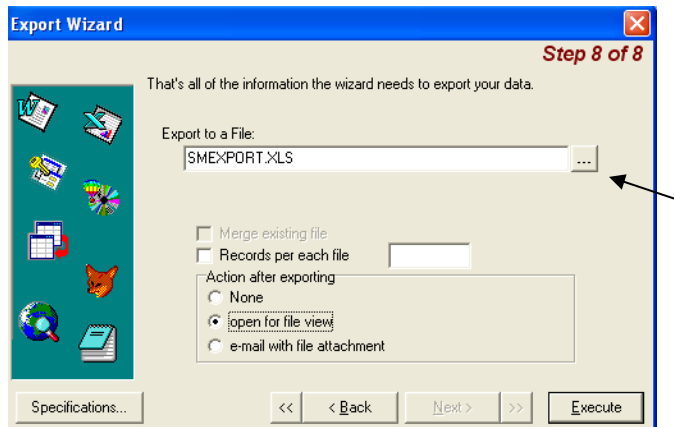
Click “Next”



Click “Next”

On Step 5 of 8 you will be asked which field you would like to display on your report. You can also change field names once the Excel file is generated, for example the “LastName_1” highlighted in the picture below, change the Caption to read “Parent Last Name”, I suggest you change that field and the “FirstName_1” & “Email_1” to reflect that this is the parents information.

Continue to click “Next” until you reach Step 8 of 8



Change the “File Name” to something meaningful (i.e.: MemberParentEmails) by clicking the 3 “...”. Be sure to identify the “folder” you are saving to as well. Click “Save”, Select the “open for file view” radio button and then click “Execute”.